Commonwealth of Virginia
Department of Professional and Occupational Regulation
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Richmond, Virginia 23233-1485
(804) 367-8595
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Board for Asbestos, Lead and Home Inspectors
HOME INSPECTOR QUALIFYING EXPERIENCE VERIFICATION FORM
No Fee Required

Instructions:

This form is to be used to verify full-time qualifying experience obtained by an applicant for a home inspector license pursuant to 18VAC15-40-32.B.1. Multiple forms may be used to verify the required amount of experience. An applicant may not verify their own experience.

Experience must be verified by one or more of the following: **licensed home inspector**; **qualified individual or responsible manager** of a licensed contractor; or **any combination of at least three licensed real estate professionals or clients**.

Note: This form may not be used to document home inspections completed by the applicant to qualify for licensure.

Applicant - Complete items #1 through #11, then forward this form to the person who is to verify the experience.

Verifier - Complete Items #12 through #20. Return the form to the applicant (for inclusion in their application package). Your prompt response is appreciated.

Last (required)	First (required)					Middle					Gener
Provide at least one of the	ne following identification nur	mbers*:									
Social Security No	ımber and/or] -] -				
Virginia DMV Con	rol Number										
> Enter the same identification	on number as used on examination, pre	evious appli	cation	s or li	censes	on file	with tl	ne dep	artmen	t.	
	oplicant for a license, certificate, registr provide a social security number or a co										
Mailing Address											
-	ity							State			Zip Code
	,							State			Zip Code
Business/Firm where exp											
Business/Firm Mailing A	ddress										
	City							State			Zip Code
Applicant's Role/Job Title											
Time period in which the experience was obtained:			rt Da	ate				-	End	Date	
					M	M/YY					MM/YY

employment.

9.	How \	was the full time qualifying experience gained?								
		By assisting a properly licensed or certified home inspector, as application direct supervision.	cable	e, and u	ınde	r su	ch h	ome i	nsped	ctor's
		Note: Direct supervision means a licensed/certified home inspector we all times and was at all times responsible for compliance with the reclaws or regulations.		•						
		By performing home inspections as authorized by the laws of the jurisc performed.	dictio	n wher	e the	e hor	me ii	nspect	tions	were
10.	Was t	he full time qualifying experience listed above gained while the applicant	was	self-em	ploy	ed?	N	lo 🗌	Yes	s 🗌
11.	11. Applicant's Signature E									
Secti	on B: \	Verification of Experience You may duplicate this form to accommodate all your refere	ences.							
12.	Verifie	er Name								
13.	Emplo	oyer/Company Name								
14.									nforma	ation
		Primary Telephone								
		Email Address								
		Mailing Address								
15.	What	best describes your relationship to the applicant?								
		Client								
		Licensed Home Inspector - provide your VA license number	3	3 8	0					
	Licensed real estate professional - provide VA license number 0 2 0 2									
		Responsible Manager or Qualified Individual of a VA licensed contractor	- pro	ovide th	e lice	ense	nun	nber		
			2	7			Ш			Ш
16.	Verifie	er's position held (or relationship to) the employer/firm identified in #12.								
17.	Are th	ne dates entered by the applicant in #7 (in which qualifying experience wa ☐ No If no, please explain:		,						
		Yes								
18.	Is the	amount of qualifying experience indicated by the applicant in #8 correct?	?							
		No If no, please explain:								
		Yes								
19.	Is the	applicant's response to #9 correct?								
		No If no, please explain:								
	Г	Yes								

20.	I, the undersigned, certify that the foregoing statements and answers are true, and information that might affect the decision to approve this application.	I have n	ot suppressed any
	Verifier's* Signature	Date	
	* If the qualifying experience was obtained under the direct supervision of a licensed Home Inspector must sign this form certifying the applicant's experience.	Inspector,	the licensed Home